

Roopa Rizvi Dudley 318 Wild Willow Way, Severn MD 21144

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CLEARANCES: I was granted TOP SECRET Clearances from 2000-2012 by NSA.

EMPLOYMENT HISTORY:

Feb 2011 – Present Roopa Dudley Art Studio

Position Holding: Artist & Author of ‘A Strategic Painter: Mastermind Your Craft’

Job Description: Regularly blog, paint and exhibit paintings in Annapolis and Severn MD

Articles Published: Painter’s Tongue (Online Visual Art Journal), MFA ME & MY ART Blog

Published a book “**A Strategic Painter – Mastermind Your Craft**” and

Published several articles on LinkedIn about Art and Artistic Process.

List of Art Exhibitions & Awards on my website:

<http://www.RoopaDudley.com>

Sept 2011 – Feb 2012 Automation Technologies Inc. [ATI]

Position Held: Urdu Language Analyst Contractor [CAMT II]

Job Description: Create and build Language Notebook and working aid to help and assist Intelligence Analysts in scanning and processing traffic.

March 2006 – Aug 2011 L-3 Titan at Fort Meade, MD

Position Held: Urdu & Western Punjabi Language Analyst Contractor [PONYTAIL II]

Job Description: Translate & Transcribe accurately time-sensitive language material

Supervise language contractors overseas by regularly checking their translations and forwarding it to appropriate teams to be reported.

Supervise and train cross-trained Urdu language analysts by regularly checking their work and making appropriate corrections.

Mentor language interns and refer them for further training according to

their linguistic capabilities and needs so they can pass their DLPT5.

June 2005 – Apr 2006 Anne Arundel Community College, MD

Position Held: Urdu Language Instructor, English as Second Language Instructor

Job Description: Teach Basic, Intermediate, and Advance Urdu Language Skills
Teach English as a Second Language to US immigrants and Adults
Teach English Basic Skills to US immigrants and Adults

Sep 2000 – Apr 2005 National Security Agency, MD

Position Held: Urdu/Punjabi Language Analyst

Job Description: Translate & Transcribe accurately time-sensitive language material
Mentor to Urdu New Hire and Interns
Teach Urdu as an Adjunct Faculty if needed
Urdu Graphic Language Evaluator 2004 for Professional Qualification Examinations

ANALYSIS WORK EXPERIENCE:

- * Reviewed & provided critical analytical & editorial input to product reports.
- * Met with terrorist targeting subject matter experts on a routine basis, provided mission support improvements.
- * Actively participated in targeting & exploitation decision making with government lead analysts & linguists.
- * Provided training on relevant regional expertise to DOD polygraphers & background investigators.
- * Experience with trouble shooting time-sensitive intelligence collection/processing system. Insight into system process flow identified problem and quickly restored full collection capability.

- * Personal efforts resulted in more effective mission exploitation and intelligence production.
- * On a daily basis, provided linguistic & analytical expertise to analysts following counterterrorism targets.
- * Provided input into the coordination process of reporting.
- * Provided linguistic & analytical assistance to various branch analysts on other target sets.
- * As a linguist, provided first-line analysis of high priority terrorism targets. Native linguist ability allows for intuitive “reading between the lines” and thus provides critical insight to the actual intent of these targets which may not be clearly apparent to non-native linguists.
- * Expert level experience on the use of NUCLEON, BEAMER, HOTZONE, RHINEHEART as well as various research, analytic and target development tools such as ANCHORY/MAUI, MAINWAY, RENIOR, DISHFIRE, CREST, HOMEBASE, INTELINK, TRACFIN, SPNTL, OCTAVE, ANALYST NOTEBOOK, GLOBALREACH, GOLDPOINT, FOREMAN, and Currency Conversion tools.

LEADERSHIP APTITUDE & VERSATILITY:

- * Recognized as a GREEN ARTIST by Professional Artist Magazine in an interview meant to serve as an example of creating environmental awareness and thus encouraging Artists to be environmentally friendly.
- * Served as an instructor during a “language week” sharing Urdu language knowledge and abilities in October 2004 at DOD.
- * Collegiate Psychology Minor and personal study of advanced psychology has assisted in analysis of targets and their underlying motivations and manipulative agendas.
- * Provided time-sensitive, extremely critical linguistic support and insight into a real-time terrorism event as it began to unfold. Analytic support to this special operation resulted several intelligence community personnel lives saved.

EDUCATIONAL HISTORY:

Feb 2012- April 2012 Berlitz, Odenton, MD

Major: French I

May 2007-July 2007 Berlitz, Odenton, MD

Major: Western Punjabi

Mar 2004 – Jul 2004 Inlingua Language Institute, Odenton, MD

Major: Modern Standard Arabic [4.0 G.P.A]

Training sponsored by National Security Agency

Jun 2002 – Jun 2003 National Cryptologic School, Elkridge, MD

Major: Modern Standard Arabic Intensive Program

Certificate of Course Completion provided by National Security Agency

Sep 1994 – Apr 1999 Florida International University, North Miami, FL

Majors: Humanities & Art History [3.9 G.P.A]

Minor: Psychology

B.A Degree awarded in April 1999

Jan 1991 – Apr 1994 Miami Dade Community College, Miami, FL

Major: Secondary Education

A.A Degree awarded in April 1994

MAJOR ACHIEVEMENTS & AWARDS:

June 2015 Special Merit Award on Light Time Space Art Gallery

Figures Competition. Painting: Chess-Nut

May 2015 Special Recognition Award on Light Time Space Art Gallery

Abstract Competition. Painting: Epicurean Vortex

April 2015 Special Recognition Award on Light Time Space Art Gallery

Landscapes Competition. Painting: Chess-Nut Swamp

April 2015 Vine Leaves Literary Journal Cover Art Award

Cover Art: Chessmate – Hot Rob Steampunk

Dec 2014 Distinguished Artist Award in ArtAscent Art & Literature Magazine

Painting: Roxanne’s Room

June 2014 Distinguished Artist Award in *ArtAscent* Art & Literature Magazine

Paintings: Splendorous Pastimes and Self-Actualized Pawn (Back Cover)

Feb 2014 Honorable Mention Award in *ArtAscent* Art & Literature Magazine

Painting: My Secret Refuge (Hermit Castle/House)

June 2008 Passed DLPT5 Urdu [Voice & Graphic] at NSA

June 2008 Passed LTT/LPT Western Punjabi 2+2+ at NSA

June 2004 Passed LPT Modern Standard Arabic at NSA

October 2004 Appreciation Certificate for Teaching Urdu by NSA

October 2003 Cracked-Ice Excellence Award [Classified Voice Urdu] by NSA

October 2002 Cracked-Ice Excellence Award [Unclassified Voice Urdu] by NSA

April 1999 Outstanding Service Dept. of Humanities by FIU

April 1994 Reading Tutor of the Year 1994 by MDCC